



Project Engineer Industrial Construction

Project Engineer - Cedar Rapids, Iowa

We are currently accepting applications for a Project Engineer to join our team!

Estimating and Sales:

- Become familiar with estimating format and estimating procedures.
- Learn about vendors & suppliers of services we use and who to contact for specific items.
- Attend prebid walk-through with Project Manager or Superintendent.
- Assist with and generate project estimates.
- Bid take-offs from client supplied drawings and bid scope.
- Assist with field measurements.
- Draft bid letters from client scope & approach to the project.
- Assist Project team in maintaining quality relationships with clients.

Operations:

- Assist project managers in pre-job preparation for projects as assigned.
- Become familiar with the tools of the trade.
- Purchase supplies and materials for projects and warehouse.
- Make necessary copies of drawings and documents for the field teams.
- Assist with the preparation of all safety requirements for the project.
- Do site visits to survey safety and production issues.
- Arrange for delivery of materials and components to the job sites
- Work with the project team on staffing needs.
- Interface with field supervision and address needs.
- Assist with project closeouts and invoice generation.

What We're Looking For:

- **Skills:** Self -Motivated, Business acumen, judgment, communication, leadership, client relations, decision-making, conflict resolution, tact, adaptable and analytical abilities are all necessary skills for a Project Engineer.
- **Education:** Industry-related college degree is required; an equivalent combination of education and experience will be considered.
- **Technology:** Candidate should have experience with or be able to learn specific project management software (Bluebeam, Excel, Microsoft Project, etc.). Proficiency in Microsoft Office Suite is required. Training will be provided on company standards.

Visa sponsorship is not available for this position.